
SecretaryScheduler (OST) Calendar

SecretaryScheduler@dot.gov

Friday, June 1, 2018 – Saturday, June 30, 2018

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

June 2018

Su Mo Tu We Th Fr Sa

| | | | | | | |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |



Busy



Tentative



Free



Out of Office



Working Elsewhere



Outside of Working Hours

June 2018

▲ Fri, Jun 1



All Day **(b) (6)**



All Day **(b) (6)**



All Day [Senate Recess](#)



Before 8:00 AM Free



8:00 AM – 9:00 AM Private Appointment



9:00 AM – 2:54 PM Free



2:54 PM – 4:49 PM Private Appointment



4:49 PM – 5:00 PM Free



After 5:00 PM Free

▲ Sat, Jun 2



Before 7:00 AM Free



7:00 AM – 11:00 AM [Office work](#)



11:00 AM – 2:00 PM Private Appointment



2:00 PM – 2:30 PM Free

- 2:30 PM – 4:00 PM [Office Work](#)
 - 4:00 PM – 5:00 PM Free
 - 5:00 PM – 6:00 PM Private Appointment
 - 6:00 PM – 7:00 PM Free
 - 7:00 PM – 9:00 PM Private Appointment
 - After 9:00 PM Free
-

▲ Sun, Jun 3

- Before 7:00 AM Free
 - 7:00 AM – 12:00 PM [Office Work](#)
 - 12:00 PM – 12:50 PM Free
 - 12:50 PM – 2:20 PM Private Appointment
 - 2:20 PM – 3:00 PM Free
 - 3:00 PM – 7:00 PM [office work](#)
 - 7:00 PM – 8:30 PM Free
 - 8:30 PM – 10:30 PM [office work](#)
 - After 10:30 PM Free
-

▲ Mon, Jun 4

- Before 8:00 AM Free
 - 8:00 AM – 8:30 AM Free
 - 8:30 AM – 9:00 AM [Senior Staff](#)
 - 9:00 AM – 9:30 AM Free
 - 9:30 AM – 11:00 AM [DCA/BOS](#)
SecretaryScheduler (OST)
 - 11:00 AM – 11:30 AM Free
 - 11:30 AM – 12:30 PM Private Appointment
 - 12:30 PM – 1:00 PM Free
 - 1:00 PM – 3:00 PM [Meeting with Marc Raiber, CEO Boston Dynamics, and tour](#)
Boston Dynamics
SecretaryScheduler (OST)
 - 3:00 PM – 4:00 PM Free
 - 4:00 PM – 5:41 PM [BOS/DCA](#)
SecretaryScheduler (OST)
 - 5:41 PM – 6:00 PM Free
 - 6:00 PM – 6:30 PM [Wrap-up](#)
 - After 6:30 PM Free
-

▲ Tue, Jun 5

| | | |
|-------------------------------------|----------------------------|---|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff |
| <input type="checkbox"/> | 9:00 AM – 9:30 AM | Free |
| <input checked="" type="checkbox"/> | 9:30 AM – 10:00 AM | Weekly Modal Administrator's Meeting Lincoln Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 10:00 AM – 10:15 AM | Free |
| <input checked="" type="checkbox"/> | 10:15 AM – 10:45 AM | Meeting with Amb. Bill Hagerty Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 10:45 AM – 11:30 AM | Free |
| <input checked="" type="checkbox"/> | 11:30 AM – 12:00 PM | DoT All Attorney's Meeting Speech The Navy Yard Conference Center, Washington, D.C. 20374 SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 12:00 PM – 12:03 PM | Call with Chairman Richard Shelby Dial: (b) (6) - Scheduler Anne Direct Line SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 12:00 PM – 1:00 PM | Private Appointment |
| <input type="checkbox"/> | 1:00 PM – 1:30 PM | Free |
| <input checked="" type="checkbox"/> | 1:30 PM – 4:00 PM | HOLD FOR INFRA CALLS Secretary's Conference Room SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 4:00 PM – 4:30 PM | briefing on AERO speech Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 4:30 PM – 5:00 PM | Free |
| <input checked="" type="checkbox"/> | 5:00 PM – 5:30 PM | Scheduling Meeting Secretary's Conference Room SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 5:30 PM – 6:00 PM | INFRA Calls Continued Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 6:00 PM – 6:30 PM | Free |
| <input checked="" type="checkbox"/> | 6:30 PM – 7:15 PM | Cocktails in honor of late Mr. Pete Peterson (b) (6) SecretaryScheduler (OST) |
| <input type="checkbox"/> | 7:15 PM – 7:30 PM | Free |
| <input checked="" type="checkbox"/> | 7:30 PM – 9:00 PM | Dinner in Honor of Amb & Mrs. Shinsuke J. Sugiyama National Museum of Women in the Arts SecretaryScheduler (OST) |

After 9:00 PM Free

▲ **Wed, Jun 6**

Before 8:00 AM Free

8:00 AM – 8:30 AM Free

8:30 AM – 9:00 AM [Senior Staff](#)

9:00 AM – 9:30 AM Free

9:30 AM – 10:00 AM [Swearing In Ceremony of new staff](#)
Lincoln Room
SecretaryScheduler (OST)

10:00 AM – 10:15 AM Free

10:15 AM – 10:30 AM Private Appointment

10:30 AM – 11:00 AM [Personnel Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)

11:00 AM – 11:30 AM Free

11:30 AM – 12:00 PM [WH Radio Row](#)
EEOB Indian Treaty Room 474
SecretaryScheduler (OST)

12:00 PM – 12:20 PM Free

12:20 PM – 1:20 PM Private Appointment

1:20 PM – 2:00 PM Free

2:00 PM – 3:10 PM [POTUS FEMA 2018 Hurricane Briefing](#)
FEMA HQ
SecretaryScheduler (OST)

3:10 PM – 3:15 PM Free

3:15 PM – 3:25 PM [Call with Mayor Rahm Emmanuel](#)
Dial: (b) (6)
SecretaryScheduler (OST)

3:25 PM – 3:30 PM Free

3:30 PM – 4:15 PM [FILM VIDEO ON Human Trafficking](#)
Media Center
SecretaryScheduler (OST)

4:15 PM – 4:30 PM Free

4:30 PM – 6:00 PM [Desk time](#)

6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)

6:30 PM – 7:00 PM Free

7:00 PM – 8:00 PM Private Appointment

8:00 PM – 8:30 PM Free

- 8:30 PM – 10:00 PM [POTUS WH Iftar Dinner \(Observance of Ramadan\)](#)
WH State Floor
SecretaryScheduler (OST)
 - After 10:00 PM** **Free**
-

Thu, Jun 7

- Before 8:00 AM** **Free**
 - 8:00 AM – 8:30 AM** **Free**
 - 8:30 AM – 9:00 AM [Senior Staff](#)
 - 9:00 AM – 10:00 AM [Washington Post Live Event: "Taking Flight: Regulating our Skies"](#)
Washington Post Live Center: 1301 K St. NW, 4th Floor, Washington, DC 20071
SecretaryScheduler (OST)
 - 10:00 AM – 11:00 AM** **Free**
 - 11:00 AM – 11:30 AM [OST Grants Briefing](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 11:30 AM – 11:45 AM** **Free**
 - 11:45 AM – 12:15 PM [Personnel Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 12:15 PM – 1:00 PM** **Free**
 - 1:00 PM – 2:00 PM [Lunch with DPC staff](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 2:00 PM – 2:30 PM** **Free**
 - 2:30 PM – 3:00 PM [Meeting with Doug Parker](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 3:00 PM – 3:30 PM** **Free**
 - 3:30 PM – 4:00 PM [Meeting with NASA Administrator Jim Bridenstine](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 4:00 PM – 6:00 PM [Planning & Review](#)
 - 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - After 6:30 PM** **Free**
-

Fri, Jun 8

- All Day Private Appointment
- Before 8:00 AM** **Free**

- 8:00 AM – 8:30 AM** Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 10:00 AM [Staff time](#)
- 10:00 AM – 10:45 AM** Free
- 10:45 AM – 11:10 AM [Faith and Freedom Coalition 2018 Policy Conference](#)
Omni Shoreham Hotel at 2500 Calvert Street, NW,
Washington, DC 20008
SecretaryScheduler (OST)
- 11:10 AM – 11:30 AM** Free
- 11:30 AM – 1:00 PM [Staff time](#)
- 1:00 PM – 1:45 PM [INFRA/AIP Event](#)
DoT West Atrium
SecretaryScheduler (OST)
- 1:45 PM – 2:30 PM** Free
- 2:30 PM – 5:40 PM Private Appointment
- 2:45 PM – 5:30 PM [Review office materials](#)
- 5:30 PM – 7:00 PM Private Appointment
- 7:00 PM – 9:00 PM Private Appointment
- After 9:00 PM** Free

▲ **Sat, Jun 9**

- All Day Private Appointment
- Before 10:00 AM** Free
- 10:00 AM – 3:00 PM [Office work](#)
- 3:00 PM – 7:00 PM** Free
- 7:00 PM – 8:00 PM Private Appointment
- 8:00 PM – 9:45 PM Private Appointment
- After 9:45 PM** Free

▲ **Sun, Jun 10**

- All Day Private Appointment
- Before 8:00 AM** Free
- 8:00 AM – 10:00 AM Private Appointment
- 10:00 AM – 4:00 PM** Free
- 4:00 PM – 6:00 PM [WH Reception prior to Ford's Theatre Annual Gala - BLACK TIE](#)
WH East Room
SecretaryScheduler (OST)
- 6:00 PM – 7:00 PM** Free

- 7:00 PM – 8:30 PM [Ford's Theatre Annual Gala Performance - BLACK TIE](#)
Ford's Theatre
SecretaryScheduler (OST)
 - 8:30 PM – 10:00 PM [Dinner: Ford's Theatre Annual Gala - BLACK TIE](#)
SecretaryScheduler (OST)
 - After 10:00 PM** **Free**
-

Mon, Jun 11

- Before 8:00 AM** **Free**
 - 8:00 AM – 8:30 AM** **Free**
 - 8:30 AM – 9:00 AM [Sr Staff Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 9:00 AM – 10:00 AM [staff time](#)
 - 10:00 AM – 10:30 AM [Meeting with Bailey Edwards](#)
Secretary's Office
SecretaryScheduler (OST)
 - 10:30 AM – 12:30 PM [Desk time](#)
 - 12:30 PM – 2:00 PM [Lunch with Thought Leaders](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 2:00 PM – 4:00 PM [Planning & Review & Misc](#)
 - 4:00 PM – 4:30 PM [Personnel Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 4:30 PM – 5:15 PM [Discussion Time](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 5:15 PM – 6:00 PM** **Free**
 - 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 6:30 PM – 7:00 PM** **Free**
 - 7:00 PM – 8:30 PM Private Appointment
 - After 8:30 PM** **Free**
-

Tue, Jun 12

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM** **Free**

- 9:30 AM – 10:10 AM [Weekly Modal Administrator's Meeting](#)
Lincoln Conference Room
SecretaryScheduler (OST)
- 10:00 AM – 11:30 AM [Planning & Review](#)
- 11:30 AM – 12:00 PM **Free**
- 12:00 PM – 1:00 PM [Int'l Council of Shopping Centers \(ICSC\) Keynote Luncheon](#)
Intercontinental Wharf Hotel: Waterside Ballroom 1 -
2nd Floor: 801 Wharf St. SW., Washington, DC
SecretaryScheduler (OST)
- 1:00 PM – 1:40 PM **Free**
- 1:40 PM – 2:00 PM [IT Town Hall](#)
DoT West Atrium
SecretaryScheduler (OST)
- 2:00 PM – 3:30 PM **Free**
- 3:30 PM – 4:30 PM [2018 Congressional Summer Intern Lecture Series](#)
Capitol Visitor Center (CVC) Auditorium
SecretaryScheduler (OST)
- 4:30 PM – 5:00 PM **Free**
- 5:00 PM – 6:00 PM [desk time](#)
- 6:00 PM – 6:30 PM [Wrap up](#)
- 6:30 PM – 7:00 PM **Free**
- 7:00 PM – 9:00 PM Private Appointment
- 9:00 PM – 10:10 PM Private Appointment
- After 10:10 PM** **Free**

★ **Wed, Jun 13**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM **Free**
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:30 AM **Free**
- 9:30 AM – 12:00 PM [Planning & Review](#)
- 12:00 PM – 12:30 PM **Free**
- 12:30 PM – 1:40 PM [AERO Club Keynote Luncheon](#)
Capital Hilton Ballroom: 1001 16th St NW, Washington,
DC 20036
SecretaryScheduler (OST)
- 1:40 PM – 2:00 PM **Free**
- 2:00 PM – 2:30 PM [Senior Staff Meeting](#)
Secretary's Conference Room. Will connect Laura
SecretaryScheduler (OST)

- 2:30 PM – 5:00 PM [Office work](#)
- 5:00 PM – 5:10 PM [Call with Mayor Rahm Emanuel](#)
Dial: (b) (6) - Mayor EA Desk to Connect Calls
SecretaryScheduler (OST)
- 5:10 PM – 6:00 PM **Free**
- 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 6:30 PM – 7:00 PM **Free**
- 7:00 PM – 8:30 PM Private Appointment
- After 8:30 PM** **Free**

📅 **Thu, Jun 14**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM **Free**
- 8:30 AM – 9:00 AM [Sr Staff Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 9:00 AM – 9:45 AM **Free**
- 9:45 AM – 10:15 AM [Meeting with CoS General Kelly](#)
WW122: General Kelly Office
SecretaryScheduler (OST)
- 10:15 AM – 11:15 AM **Free**
- 11:15 AM – 11:30 AM [Drop In: Kentucky Leaders of Tomorrow Washington Youth Tour](#)
Oklahoma Room
SecretaryScheduler (OST)
- 11:30 AM – 12:30 PM **Free**
- 12:30 PM – 1:05 PM [Lunch with J.D. Vance - Author & Managing Partner, Rise of the Rest Seed Fund](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 1:05 PM – 1:40 PM **Free**
- 1:40 PM – 2:40 PM [Meeting with POTUS/General Kelly/Steve Bradbury](#)
Oval Office
SecretaryScheduler (OST)
- 2:40 PM – 3:00 PM **Free**
- 3:00 PM – 3:45 PM Private Appointment
- 3:45 PM – 5:00 PM **Free**
- 5:00 PM – 5:30 PM [Personnel Meeting](#)
Secretary's Office
SecretaryScheduler (OST)
- 5:30 PM – 5:45 PM **Free**

- 5:45 PM – 6:15 PM [Fall 2018 NC Training Day Briefing](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 6:15 PM – 6:45 PM [Wrap Up](#)
Secretary's Office
SecretaryScheduler (OST)
 - 6:45 PM – 7:30 PM **Free**
 - 7:30 PM – 8:15 PM [Cocktails: Hosted by Amb. Kawar \(Jordan\)](#)
Amb. Residence: (b) (6)
 - 8:15 PM – 9:45 PM [Dinner Hosted by Ambassador Dina Kawar \(Jordan\)](#)
Amb. Residence: (b) (6)
SecretaryScheduler (OST)
 - After 9:45 PM** **Free**
-

▲ **Fri, Jun 15**

- Before 8:00 AM** **Free**
 - 8:00 AM – 8:30 AM** **Free**
 - 8:30 AM – 9:00 AM [Sr Staff Meeting](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 9:00 AM – 9:45 AM** **Free**
 - 9:45 AM – 10:00 AM [Opening Remarks FRA PTC Statutory Requirements for 2018 Information Symposium](#)
Oklahoma Room - DoT Conference Center
SecretaryScheduler (OST)
 - 10:00 AM – 11:30 AM** **Free**
 - 11:30 AM – 12:15 PM [Pre-Brief National Space Council](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 12:15 PM – 12:30 PM** **Free**
 - 12:30 PM – 1:30 PM Private Appointment
 - 1:30 PM – 2:00 PM [Misc discussions](#)
 - 2:00 PM – 3:00 PM** **Free**
 - 3:00 PM – 4:46 PM Private Appointment
 - 4:46 PM – 5:00 PM** **Free**
 - After 5:00 PM** **Free**
-

▲ **Sat, Jun 16**

- Before 7:00 AM** **Free**
- 7:00 AM – 12:00 PM [Office work](#)

- 12:00 PM – 2:43 PM Private Appointment
- 2:43 PM – 3:00 PM Free**
- 3:00 PM – 4:00 PM [office work](#)
- 4:00 PM – 5:00 PM Free**
- 5:00 PM – 5:30 PM Private Appointment
- 5:30 PM – 6:30 PM Free**
- 6:30 PM – 9:30 PM Private Appointment
- After 9:30 PM Free**

📅 **Sun, Jun 17**

- All Day [Father's Day](#)
United States
- Before 7:41 AM Free**
- 7:41 AM – 9:54 AM Private Appointment
- 9:54 AM – 12:00 PM Free**
- 12:00 PM – 2:50 PM Private Appointment
- 2:50 PM – 5:30 PM Free**
- 5:30 PM – 7:00 PM Private Appointment
- After 7:00 PM Free**

📅 **Mon, Jun 18**

- Before 7:00 AM Free**
- 7:00 AM – 7:15 AM Private Appointment
- 7:15 AM – 9:45 AM [Office work](#)
- 9:45 AM – 9:58 AM Private Appointment
- 9:58 AM – 11:30 AM Free**
- 11:30 AM – 2:00 PM [POTUS/VPOTUS National Space Council Meeting](#)
WH East Room
SecretaryScheduler (OST)
- 2:00 PM – 3:17 PM Free**
- 3:17 PM – 4:01 PM [DCA/LGA](#)
SecretaryScheduler (OST)
- 4:01 PM – 4:30 PM Free**
- 4:30 PM – 5:00 PM [office call](#)
Deva to connect S1
SecretaryScheduler (OST)
- 5:00 PM – 7:00 PM Free**
- 7:00 PM – 8:30 PM Private Appointment
- After 8:30 PM Free**

▲ Tue, Jun 19

| | | |
|-------------------------------------|---------------------------|--|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 9:00 AM | Free |
| <input checked="" type="checkbox"/> | 9:00 AM – 9:30 AM | Forbes Women's Summit Pier Sixty Chelsea Piers: 62 New York, NY 10011 SecretaryScheduler (OST) |
| <input type="checkbox"/> | 9:30 AM – 10:45 AM | Free |
| <input checked="" type="checkbox"/> | 10:45 AM – 11:45 AM | Private Appointment |
| <input type="checkbox"/> | 11:45 AM – 1:00 PM | Free |
| <input checked="" type="checkbox"/> | 1:00 PM – 2:29 PM | LGA/DCA SecretaryScheduler (OST) |
| <input type="checkbox"/> | 2:29 PM – 3:20 PM | Free |
| <input checked="" type="checkbox"/> | 3:20 PM – 3:30 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 3:30 PM – 4:30 PM | FAA Briefing on Compliance Management Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 4:30 PM – 5:00 PM | Free |
| <input type="checkbox"/> | 5:00 PM – 6:00 PM | Free |
| <input checked="" type="checkbox"/> | 6:00 PM – 6:30 PM | Wrap Up Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 6:30 PM – 7:00 PM | Free |
| <input checked="" type="checkbox"/> | 7:00 PM – 8:30 PM | Private Appointment |
| <input type="checkbox"/> | After 8:30 PM | Free |

▲ Wed, Jun 20

| | | |
|-------------------------------------|----------------------------|---|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff |
| <input checked="" type="checkbox"/> | 9:00 AM – 11:00 AM | Planning & Review |
| <input checked="" type="checkbox"/> | 11:00 AM – 11:30 AM | Meeting with Carlos Brito - Anheuser-Busch Chief Executive Officer Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 11:30 AM – 12:00 PM | Free |
| <input checked="" type="checkbox"/> | 12:00 PM – 1:00 PM | Lunch with Andrew Tisch - Author, Journey's Secretary's Office SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 1:00 PM – 4:00 PM | Desk time |
| <input checked="" type="checkbox"/> | 4:00 PM – 4:45 PM | Meeting with Josette Sheeran (President, Asia Society) & Amb. Chan Heng Chee (Fmr. Amb to Singapore) |

| | | |
|-------------------------------------|--------------------------|--|
| | | Secretary's Office SecretaryScheduler (OST) |
| <input type="checkbox"/> | 4:45 PM – 5:00 PM | Free |
| <input type="checkbox"/> | 5:00 PM – 6:00 PM | Free |
| <input checked="" type="checkbox"/> | 6:00 PM – 6:30 PM | Wrap Up Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | After 6:30 PM | Free |

▲ **Thu, Jun 21**

| | | |
|-------------------------------------|----------------------------|---|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff |
| <input checked="" type="checkbox"/> | 9:00 AM – 11:00 AM | Planning & Review |
| <input checked="" type="checkbox"/> | 11:00 AM – 11:15 AM | Meeting with Governor Mike Parson (MO) WH EEOB 228 SecretaryScheduler (OST) |
| <input type="checkbox"/> | 11:15 AM – 11:55 AM | Free |
| <input checked="" type="checkbox"/> | 11:55 AM – 12:55 PM | Cabinet Meeting - NO Utility Time WH Cabinet Room |
| <input checked="" type="checkbox"/> | 12:55 PM – 1:55 PM | Lunch with Mercedes Schlapp WH Navy Mess EDR |
| <input checked="" type="checkbox"/> | 1:55 PM – 2:15 PM | Private Appointment |
| <input type="checkbox"/> | 2:15 PM – 3:30 PM | Free |
| <input checked="" type="checkbox"/> | 3:30 PM – 4:15 PM | Meeting with Nick Calio Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 4:15 PM – 4:30 PM | Free |
| <input checked="" type="checkbox"/> | 4:30 PM – 5:00 PM | FTA Briefings Secretary's Conference Room SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 5:00 PM – 5:15 PM | Breifing on Dear Colleagues Roll Out Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 5:15 PM – 5:45 PM | Free |
| <input checked="" type="checkbox"/> | 5:45 PM – 5:50 PM | Call with Alan Hanson Dial Alan's cell (b) (6) SecretaryScheduler (OST) |
| <input type="checkbox"/> | 5:50 PM – 6:00 PM | Free |
| <input checked="" type="checkbox"/> | 6:00 PM – 6:30 PM | Wrap Up Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | After 6:30 PM | Free |

▲ **Fri, Jun 22**

| | | |
|-------------------------------------|----------------------------|------------------------------|
| <input type="checkbox"/> | All Day | Private Appointment |
| <input type="checkbox"/> | Before 12:15 AM | Free |
| <input checked="" type="checkbox"/> | 12:15 AM – 12:30 AM | Private Appointment |
| <input type="checkbox"/> | 12:30 AM – 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff |
| <input checked="" type="checkbox"/> | 9:00 AM – 10:00 AM | staff, etc |
| <input type="checkbox"/> | 10:00 AM – 10:40 AM | Free |
| <input checked="" type="checkbox"/> | 10:40 AM – 12:08 PM | Private Appointment |
| <input type="checkbox"/> | 12:08 PM – 1:00 PM | Free |
| <input checked="" type="checkbox"/> | 1:00 PM – 1:55 PM | Private Appointment |
| <input type="checkbox"/> | 1:55 PM – 2:30 PM | Free |
| <input checked="" type="checkbox"/> | 2:30 PM – 4:00 PM | office time |
| <input type="checkbox"/> | 4:00 PM – 4:30 PM | Free |
| <input checked="" type="checkbox"/> | 4:30 PM – 5:30 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 5:30 PM – 6:30 PM | Private Appointment |
| <input type="checkbox"/> | 6:30 PM – 6:35 PM | Free |
| <input checked="" type="checkbox"/> | 6:35 PM – 7:30 PM | Private Appointment |
| <input type="checkbox"/> | After 7:30 PM | Free |

▲ **Sat, Jun 23**

| | | |
|-------------------------------------|--------------------------|-----------------------------|
| <input type="checkbox"/> | Before 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:20 AM | Private Appointment |
| <input type="checkbox"/> | 9:20 AM – 9:30 AM | Free |
| <input checked="" type="checkbox"/> | 9:30 AM – 10:00 AM | Private Appointment |
| <input checked="" type="checkbox"/> | 10:00 AM – 11:30 AM | Private Appointment |
| <input checked="" type="checkbox"/> | 11:30 AM – 12:00 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 12:00 PM – 1:00 PM | Private Appointment |
| <input type="checkbox"/> | 1:00 PM – 2:00 PM | Free |
| <input checked="" type="checkbox"/> | 2:00 PM – 5:30 PM | Office work |
| <input checked="" type="checkbox"/> | 5:30 PM – 7:30 PM | Private Appointment |
| <input type="checkbox"/> | After 7:30 PM | Free |

▲ **Sun, Jun 24**

| | | |
|-------------------------------------|---------------------------|-------------|
| <input checked="" type="checkbox"/> | Before 12:30 AM | |
| <input type="checkbox"/> | 12:30 AM – 7:00 AM | Free |

- 7:00 AM – 11:00 AM [Office Work](#)
 - 11:00 AM – 12:00 PM Free
 - 12:00 PM – 3:00 PM Private Appointment
 - After 3:00 PM Free
-

▲ **Mon, Jun 25**

- Before 8:00 AM Free
 - 8:00 AM – 9:00 AM Free
 - 9:00 AM – 10:20 AM [LGA/BOS](#)
SecretaryScheduler (OST)
 - 10:20 AM – 11:00 AM Free
 - 11:00 AM – 12:00 PM [Groundbreaking Event for MBTA's Green Line Extension](#)
Somerville, MA 02143
SecretaryScheduler (OST)
 - 12:00 PM – 12:30 PM Free
 - 12:30 PM – 1:30 PM Private Appointment
 - 1:30 PM – 2:00 PM Free
 - 2:00 PM – 2:45 PM Private Appointment
 - 2:45 PM – 4:00 PM Free
 - 4:00 PM – 5:45 PM [BOS/DCA](#)
SecretaryScheduler (OST)
 - 5:45 PM – 6:00 PM Free
 - 6:00 PM – 6:30 PM [Wrap-up](#)
 - 6:30 PM – 7:00 PM Free
 - 7:00 PM – 8:30 PM Private Appointment
 - After 8:30 PM Free
-

▲ **Tue, Jun 26**

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 9:30 AM Free
- 9:30 AM – 10:00 AM [Weekly Modal Administrator's Meeting](#)
Lincoln Conference Room
SecretaryScheduler (OST)
- 10:00 AM – 10:30 AM Free
- 10:30 AM – 11:00 AM [Meeting with Fred Smith, SAFE Energy Security Leadership Council](#)

- Secretary's Conference Room
SecretaryScheduler (OST)
- 11:00 AM – 12:00 PM** **Free**
 - 12:00 PM – 1:00 PM Private Appointment
 - 1:00 PM – 2:00 PM [desk time](#)
 - 2:00 PM – 2:30 PM** **Free**
 - 2:30 PM – 3:45 PM Private Appointment
 - 3:45 PM – 4:00 PM** **Free**
 - 4:00 PM – 6:00 PM [office matters](#)
 - 6:00 PM – 6:30 PM [Wrap Up](#)
Secretary's Conference Room
SecretaryScheduler (OST)
 - 6:30 PM – 7:00 PM** **Free**
 - 7:00 PM – 7:45 PM [Charles Krauthammer Visitation](#)
(b) (6)
SecretaryScheduler (OST)
 - 7:45 PM – 8:00 PM** **Free**
 - 8:00 PM – 9:40 PM [Dinner: hosted by the Ambassador of Italy for visit of Senator Elisabetta Casellati - President of the Senate of the Republic of Italy](#)
Italian Ambassador's Residence
SecretaryScheduler (OST)
 - After 9:40 PM** **Free**

📅 **Wed, Jun 27**

- Before 8:00 AM** **Free**
- 8:00 AM – 8:30 AM** **Free**
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 10:00 AM [Staff](#)
- 10:00 AM – 10:30 AM [FMCSA Briefing](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 10:30 AM – 10:45 AM** **Free**
- 10:45 AM – 11:15 AM [Briefing for Congressional Western Caucus Member Only Luncheon & Speaker Series](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 11:15 AM – 11:30 AM [Trips Briefing](#)
Secretary's Office
SecretaryScheduler (OST)
- 11:30 AM – 12:00 PM** **Free**
- 12:00 PM – 1:00 PM [Congressional Western Caucus Luncheon & Speaker Series](#)

| | | |
|-------------------------------------|--------------------------|--|
| | | 2247 RHOB |
| | | SecretaryScheduler (OST) |
| <input type="checkbox"/> | 1:00 PM – 1:15 PM | Free |
| <input checked="" type="checkbox"/> | 1:15 PM – 1:23 PM | Private Appointment |
| <input type="checkbox"/> | 1:23 PM – 2:30 PM | Free |
| <input checked="" type="checkbox"/> | 2:30 PM – 3:30 PM | Weekly Standard Interview Secretary's Office SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 3:30 PM – 3:40 PM | Private Appointment |
| <input type="checkbox"/> | 3:40 PM – 4:00 PM | Free |
| <input checked="" type="checkbox"/> | 4:00 PM – 4:30 PM | Meeting with Ed Bastian, CEO Delta Airlines Secretary's Conference Room SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 4:30 PM – 6:00 PM | desk time |
| <input checked="" type="checkbox"/> | 6:00 PM – 6:30 PM | Wrap Up Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 6:30 PM – 7:00 PM | Free |
| <input checked="" type="checkbox"/> | 7:00 PM – 8:30 PM | Private Appointment |
| <input type="checkbox"/> | After 8:30 PM | Free |

▲ **Thu, Jun 28**

| | | |
|-------------------------------------|----------------------------|--|
| <input type="checkbox"/> | Before 8:00 AM | Free |
| <input type="checkbox"/> | 8:00 AM – 8:30 AM | Free |
| <input checked="" type="checkbox"/> | 8:30 AM – 9:00 AM | Senior Staff |
| <input type="checkbox"/> | 9:00 AM – 9:30 AM | Free |
| <input checked="" type="checkbox"/> | 9:30 AM – 10:00 AM | Call Alan Hanson Dial: (b) (6), Alan's cell |
| <input type="checkbox"/> | 10:00 AM – 10:30 AM | Free |
| <input checked="" type="checkbox"/> | 10:30 AM – 11:15 AM | Scheduling Secretary's Office SecretaryScheduler (OST) |
| <input type="checkbox"/> | 11:15 AM – 11:30 AM | Free |
| <input checked="" type="checkbox"/> | 11:30 AM – 12:00 PM | Personnel Meeting Secretary's Conference Room SecretaryScheduler (OST) |
| <input type="checkbox"/> | 12:00 PM – 12:30 PM | Free |
| <input checked="" type="checkbox"/> | 12:30 PM – 1:30 PM | Lunch with Kim Sajet, National Portrait Gallery Director Secretary's Office SecretaryScheduler (OST) |
| <input checked="" type="checkbox"/> | 1:30 PM – 3:30 PM | Desk time |

- 3:30 PM – 4:00 PM [Meeting with Jim Lentz - CEO, Toyota US](#)
Secretary's Conference Room
SecretaryScheduler (OST)
- 4:00 PM – 4:15 PM Free
- 4:15 PM – 4:45 PM [Meeting with Angie Tang - \(b\) \(6\)](#) [\(Angie Cell\)](#)
Secretary's office
- 4:45 PM – 5:00 PM Free
- 5:00 PM – 6:00 PM Free
- 6:00 PM – 6:30 PM [Wrap up](#)
- After 6:30 PM Free

 **Fri, Jun 29**

- Before 8:00 AM Free
- 8:00 AM – 8:30 AM Free
- 8:30 AM – 9:00 AM [Senior Staff](#)
- 9:00 AM – 10:10 AM Free
- 10:10 AM – 11:54 AM [DCA/ATL](#)
SecretaryScheduler (OST)
- 11:54 AM – 12:10 PM Free
- 12:10 PM – 1:05 PM [ATL/INFRA Event](#)
SecretaryScheduler (OST)
- 1:05 PM – 1:10 PM Free
- 1:10 PM – 2:00 PM [SR 400 Express Lanes Ceremony \(INFRA\)](#)
Tent along SR-400, 115 Bluegrass Valley Parkway,
Alpharetta, GA 30005
SecretaryScheduler (OST)
- 2:00 PM – 2:30 PM Free
- 2:30 PM – 3:30 PM [Roundtable](#)
Greater North Fulton Chamber of Commerce & North
Fulton CID, 11605 Haynes Bridge Rd Suite 100,
Alpharetta, GA 30009
SecretaryScheduler (OST)
- 3:30 PM – 4:00 PM Free
- 4:00 PM – 6:00 PM [office work](#)
- 6:00 PM – 6:29 PM Free
- 6:29 PM – 8:29 PM Private Appointment
- After 8:29 PM Free


 **Sat, Jun 30**


- All Day [\(b\) \(6\)](#)
[\(b\) \(6\)](#)


| | | |
|-------------------------------------|----------------------------|-----------------------------|
| <input type="checkbox"/> | Before 7:00 AM | Free |
| <input checked="" type="checkbox"/> | 7:00 AM – 12:00 PM | Office work |
| <input type="checkbox"/> | 12:00 PM – 12:30 PM | Free |
| <input checked="" type="checkbox"/> | 12:30 PM – 2:00 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 2:00 PM – 2:30 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 2:30 PM – 3:20 PM | Private Appointment |
| <input type="checkbox"/> | 3:20 PM – 7:30 PM | Free |
| <input checked="" type="checkbox"/> | 7:30 PM – 9:00 PM | Private Appointment |
| <input checked="" type="checkbox"/> | 9:00 PM – 11:00 PM | Private Appointment |
| <input type="checkbox"/> | After 11:00 PM | Free |

Details


Friday, June 1, 2018



Time All Day
Subject (b) (6)
Recurrence Occurs every June 1 effective 6/1/2018 until 6/1/2018
Show Time As Free
 (b) (6)


Time All Day
Subject (b) (6)
Show Time As Free



Time All Day
Subject Senate Recess
Show Time As Free

Saturday, June 2, 2018


Time 7:00 AM – 11:00 AM
Subject Office work
Show Time As Busy


Time 2:30 PM – 4:00 PM
Subject Office Work
Show Time As Busy

Sunday, June 3, 2018


Time 7:00 AM – 12:00 PM
Subject Office Work
Show Time As Busy

▲ **Time** 3:00 PM – 7:00 PM
Subject office work
Show Time As Busy

▲ **Time** 8:30 PM – 10:30 PM
Subject office work
Show Time As Busy

Monday, June 4, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/4/2018 until 6/8/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 11:00 AM
Subject DCA/BOS
Show Time As Busy
Categories Travel

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |

▲ **Time** 1:00 PM – 3:00 PM
Subject Meeting with Marc Raiber, CEO Boston Dynamics, and tour
Location Boston Dynamics
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Smith, Geoff (OST) <geoff.smith@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |

▲ **Time** 4:00 PM – 5:41 PM
Subject BOS/DCA
Show Time As Busy
Categories Travel

| Attendees | Name <E-mail> | Attendance |
|------------------|----------------------------|-------------------|
|------------------|----------------------------|-------------------|

SecretaryScheduler (OST) Organizer
<SecretaryScheduler@dot.gov>

Inman, Todd (OST) <todd.inman@dot.gov> Required

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap-up
Show Time As Busy

Tuesday, June 5, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/4/2018 until 6/8/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Scovel, Calvin L <OIG> (b) (6) | Required |
| | Elliott, Skip (PHMSA) <howard.elliott@dot.gov> | Required |
| | Behm, Mitchell <OIG> (b) (6) | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Batory, Ronald (FRA) <ronald.batory@dot.gov> | Required |
| | Kramer, John (OST) <John.Kramer@dot.gov> | Required |
| | Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |
| | Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| | Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Buzby, Mark (MARAD) <mark.buzby@dot.gov> | Required |

| | |
|--|----------|
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov> | Required |
| Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| James, Charles (OST) <charles.james@dot.gov> | Required |
| King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |
| Morgan, Owen (OST) <owen.morgan@dot.gov> | Required |
| Morris, Willis (OST) <willis.morris@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |
| Pearce, Drue (PHMSA) <drue.pearce@dot.gov> | Required |
| Ray, James (OST) <Jim.Ray@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Required |
| Baldwin, Kristen (OST) <kristen.baldwin@dot.gov> | Required |
| Callender, Duane (FHWA) <Duane.Callender@dot.gov> | Required |
| Danielson, Jack (NHTSA) <jack.danielson@dot.gov> | Required |
| Farley, Audrey (OST) <Audrey.Farley@dot.gov> | Required |

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|--|----------|
| Hurdle, Lana (OST) <Lana.Hurdle@dot.gov> | Required |
| Jefferson, Daphne (OST) <daphne.jefferson@dot.gov> | Required |
| Kaleta, Judy (OST) <Judy.Kaleta@dot.gov> | Required |
| Lefevre, Maria (OST) <maria.lefevre@dot.gov> | Required |
| McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov> | Required |
| Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov> | Required |
| Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov> | Required |
| Szabat, Joel (OST) <Joel.Szabat@dot.gov> | Required |
| Washington, Keith (OST) <Keith.Washington@dot.gov> | Required |
| Welbes, Matt (FTA) <Matt.Welbes@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Balzano, Richard (MARAD) <Richard.Balzano@dot.gov> | Required |
| Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov> | Required |
| Fulton, Finch (OST) <Finch.Fulton@dot.gov> | Optional |
| Garg, Arjun <arjun.garg@dot.gov> | Optional |
| Walker, Cheryl (FHWA) <cheryl.walker@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |
| Sturges, Matt (FRA) <Matt.Sturges@dot.gov> | Required |
| Wolf, Ariel (OST) <ariel.wolf@dot.gov> | Required |
| Cote, Gregory (OST) <gregory.cote@dot.gov> | Required |

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|---|----------|
| Kania, Adriana (OST) <adriana.kania@dot.gov> | Optional |
| Hanson, Alan (OST) <Alan.Hanson@dot.gov> | Optional |
| Chavez, Richard (OST) <richard.chavez@dot.gov> | Required |
| Everett, Thomas (FHWA) <Thomas.Everett@dot.gov> | Required |

▲ **Time** 10:15 AM – 10:45 AM
Subject Meeting with Amb. Bill Hagerty
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov> | Required |
| | Sturges, Matt (FRA) <Matt.Sturges@dot.gov> | Required |

▲ **Time** 11:30 AM – 12:00 PM
Subject DoT All Attorney's Meeting Speech
Location The Navy Yard Conference Center, Washington, D.C. 20374
Show Time As Busy
Categories Speech

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Siegrist, Ben <ben.siegrist@dot.gov> | Required |

▲ **Time** 12:00 PM – 12:03 PM
Subject Call with Chairman Richard Shelby
Location Dial: (b) (6) - Scheduler Anne Direct Line
Show Time As Busy
Categories Phone Calls

| Attendees | Name <E-mail> | Attendance |
|------------------|----------------------------|-------------------|
|------------------|----------------------------|-------------------|

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

Tucker, Deva (OST) <Deva.Tucker@dot.gov> Required

▲ **Time** 1:30 PM – 4:00 PM
Subject HOLD FOR INFRA CALLS
Location Secretary's Conference Room
Show Time As Busy
Categories Phone Calls
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |

▲ **Time** 4:00 PM – 4:30 PM
Subject briefing on AERO speech
Location Secretary's Conference Room
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Optional |
| Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |

Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov> Required

▲ **Time** 5:00 PM – 5:30 PM
Subject Scheduling Meeting
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |

▲ **Time** 5:30 PM – 6:00 PM
Subject INFRA Calls Continued
Location Secretary's Conference Room
Show Time As Busy
Categories Phone Calls

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |

▲ **Time** 6:30 PM – 7:15 PM
Subject Cocktails in honor of late Mr. Pete Peterson
Location (b) (6)
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---------------|------------|
|---------------|------------|

| | |
|--|-----------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |

▲ **Time** 7:30 PM – 9:00 PM
Subject Dinner in Honor of Amb & Mrs. Shinsuke J. Sugiyama
Location National Museum of Women in the Arts
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Smith, Geoff (OST) <geoff.smith@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

Wednesday, June 6, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/4/2018 until 6/8/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 10:00 AM
Subject Swearing In Ceremony of new staff
Location Lincoln Room
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Simpson, Joan (OST) <Joan.Simpson@dot.gov> | Required |
| Simon, Doug (OST) <doug.simon@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Washington, Keith (OST) <Keith.Washington@dot.gov> | Required |

| | |
|--|----------|
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Graham, Douglas (OST) <douglas.graham@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |
| DOT-Political-Appointees (b) (6) | Required |
| Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov> | Required |
| Smith, Loren (OST) <Loren.Smith@dot.gov> | Optional |
| Barnard, Brian (NHTSA) <brian.barnard@dot.gov> | Optional |
| Plans, Barry (OST) <barry.plans@dot.gov> | Optional |
| Fulton, Finch (OST) <Finch.Fulton@dot.gov> | Optional |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Optional |
| Wilkinson, James (OST) <james.wilkinson@dot.gov> | Optional |
| Bradford, Stephen (OST) <stephen.bradford@dot.gov> | Optional |
| Poole, Sean (FMCSA) <sean.poole@dot.gov> | Optional |
| Aizcorbe, Christina (OST) <Christina.Aizcorbe@dot.gov> | Optional |
| Yonkovich, Nick (OST) <Nick.Yonkovich@dot.gov> | Optional |
| Gore, Selika (FMCSA) <selika.gore@dot.gov> | Optional |
| Smith, Geoff (OST) <geoff.smith@dot.gov> | Optional |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Optional |
| King, Heidi (NHTSA) <heidi.king@dot.gov> | Optional |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Optional |
| Kloster, Andrew (OST) <andrew.kloster@dot.gov> | Optional |

| | |
|--|----------|
| Cheap, Casey (OST) <casey.cheap@dot.gov> | Optional |
| Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov> | Optional |
| Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Optional |
| Owens, James (OST) <James.Owens@dot.gov> | Optional |
| Newman, Philip (OST) <philip.newman@dot.gov> | Optional |
| Flowers, Darien <Darien.Flowers@dot.gov> | Optional |
| Kan, Derek (OST) <derek.kan@dot.gov> | Optional |
| Morrison, Jonathan (NHTSA) <Jonathan.Morrison@dot.gov> | Optional |
| Morris, Willis (OST) <willis.morris@dot.gov> | Optional |
| Mitton, Chris (OST) <chris.mitton@dot.gov> | Optional |
| Balzano, Richard (MARAD) <Richard.Balzano@dot.gov> | Optional |
| Burnett, Douglas (MARAD) <Douglas.Burnett@dot.gov> | Optional |
| Pearce, Drue (PHMSA) <drue.pearce@dot.gov> | Optional |
| Batory, Ronald (FRA) <ronald.batory@dot.gov> | Optional |
| Kramer, John (OST) <John.Kramer@dot.gov> | Optional |
| Elwell, Daniel <AWA> <daniel.elwell@faa.gov> | Optional |
| Edwards, Bailey <AWA> <bailey.edwards@faa.gov> | Optional |
| Fraser, Bobby (OST) <bobby.fraser@dot.gov> | Optional |
| Deck, Wiley (FMCSA) <wiley.deck@dot.gov> | Optional |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Optional |
| Reyes, Juan D. III (FRA) <j.reyes@dot.gov> | Optional |
| Buzby, Mark (MARAD) <mark.buzby@dot.gov> | Optional |

| | |
|---|----------|
| Carrothers, Matt (OST) <Matt.Carrothers@dot.gov> | Optional |
| Reynard, Mike (FHWA) <mike.reynard@dot.gov> | Optional |
| Dombrowski, Eileen (OST) <Eileen.Dombrowski@dot.gov> | Optional |
| Trippe, Charles <AWA> <charles.trippe@faa.gov> | Optional |
| James, Charles (OST) <charles.james@dot.gov> | Optional |
| Worthy, Sharon (FMCSA) <sharon.worthy@dot.gov> | Optional |

▲ **Time** 10:30 AM – 11:00 AM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Simon, Doug (OST) <doug.simon@dot.gov> | Required |
| | Szabat, Joel (OST) <Joel.Szabat@dot.gov> | Required |

▲ **Time** 11:30 AM – 12:00 PM
Subject WH Radio Row
Location EEOB Indian Treaty Room 474
Show Time As Busy
Categories Media

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |

▲ **Time** 2:00 PM – 3:10 PM
Subject POTUS FEMA 2018 Hurricane Briefing
Location FEMA HQ
Show Time As Busy
Categories Important
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |

▲ **Time** 3:15 PM – 3:25 PM
Subject Call with Mayor Rahm Emmanuel
Location Dial: (b) (6)
Show Time As Busy
Categories Phone Calls
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Bedell, Anthony (OST) <anthony.bedell@dot.gov> | Required |
| Mitton, Chris (OST) <chris.mitton@dot.gov> | Required |

▲ **Time** 3:30 PM – 4:15 PM
Subject FILM VIDEO ON Human Trafficking
Location Media Center
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Szabat, Joel (MARAD) (Joel.Szabat@dot.gov) <Joel.Szabat@dot.gov> | Required |

▲ **Time** 4:30 PM – 6:00 PM
Subject Desk time
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |

▲ **Time** 8:30 PM – 10:00 PM
Subject POTUS WH Iftar Dinner (Observance of Ramadan)
Location WH State Floor
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

Furman, Jon (OST) (jon.furman@dot.gov) Required
<jon.furman@dot.gov>

Thursday, June 7, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/4/2018 until 6/8/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 10:00 AM
Subject Washington Post Live Event: "Taking Flight: Regulating our Skies"
Location Washington Post Live Center: 1301 K St. NW, 4th Floor, Washington, DC 20071
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| | Wilkinson, James (OST) <james.wilkinson@dot.gov> | Required |

▲ **Time** 11:00 AM – 11:30 AM
Subject OST Grants Briefing
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Burthey, Grover (OST) <grover.burthey@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |

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|--|----------|
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |
| Ray, James (OST) <Jim.Ray@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |

▲ **Time** 11:45 AM – 12:15 PM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Simon, Doug (OST) <doug.simon@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |

▲ **Time** 1:00 PM – 2:00 PM
Subject Lunch with DPC staff
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| | Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov> | Required |

▲ **Time** 2:30 PM – 3:00 PM

Subject Meeting with Doug Parker
Location Secretary's Conference Room
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |

▲ **Time** 3:30 PM – 4:00 PM
Subject Meeting with NASA Administrator Jim Bridenstine
Location Secretary's Conference Room
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

▲ **Time** 4:00 PM – 6:00 PM
Subject Planning & Review
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) | Required |

<marianne.mcinerney@dot.gov>

Furman, Jon (OST) (jon.furman@dot.gov) Required
<jon.furman@dot.gov>

Inman, Todd (OST) <todd.inman@dot.gov> Required

Kan, Derek (OST) <derek.kan@dot.gov> Required

Genero, Laura (OST) <Laura.Genero@dot.gov> Required

Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> Required

Friday, June 8, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/4/2018 until 6/8/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 10:00 AM
Subject Staff time
Show Time As Busy

▲ **Time** 10:45 AM – 11:10 AM
Subject Faith and Freedom Coalition 2018 Policy Conference
Location Omni Shoreham Hotel at 2500 Calvert Street, NW, Washington, DC 20008
Show Time As Busy
Categories Speech

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |
| | Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 11:30 AM – 1:00 PM
Subject Staff time
Show Time As Busy

▲ **Time** 1:00 PM – 1:45 PM
Subject INFRA/AIP Event
Location DoT West Atrium
Show Time As Busy
Categories Speech

Attendees

| Name <E-mail> | Attendance |
|---|-------------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 2:45 PM – 5:30 PM
Subject Review office materials
Reminder 15 minutes
Show Time As Busy

Saturday, June 9, 2018

▲ **Time** 10:00 AM – 3:00 PM
Subject Office work
Show Time As Busy

Sunday, June 10, 2018

▲ **Time** 4:00 PM – 6:00 PM
Subject WH Reception prior to Ford's Theatre Annual Gala - BLACK TIE
Location WH East Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|-------------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

Smith, Geoff (OST) (geoff.smith@dot.gov) Required
<geoff.smith@dot.gov>

▲ **Time** 7:00 PM – 8:30 PM
Subject Ford's Theatre Annual Gala Performance - BLACK TIE
Location Ford's Theatre
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov> | Required |

▲ **Time** 8:30 PM – 10:00 PM
Subject Dinner: Ford's Theatre Annual Gala - BLACK TIE
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

Monday, June 11, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Conference Room
Recurrence Occurs every weekday effective 6/11/2018 until 6/15/2018 from 8:30 AM to 9:00 AM
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |

| | |
|---|----------|
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |

-
- ▲ **Time** 9:00 AM – 10:00 AM
Subject staff time
Show Time As Busy
-
- ▲ **Time** 10:00 AM – 10:30 AM
Subject Meeting with Bailey Edwards
Location Secretary's Office
Show Time As Busy
- | Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov> | Required |
-
- ▲ **Time** 10:30 AM – 12:30 PM
Subject Desk time
Show Time As Busy
-
- ▲ **Time** 12:30 PM – 2:00 PM
Subject Lunch with Thought Leaders
Location Secretary's Conference Room
Show Time As Busy
- | Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |

| | |
|--|----------|
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Guyenn, Michelle (OST) <Michelle.D.Guyenn@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Smith, Loren (OST) <Loren.Smith@dot.gov> | Required |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov> | Required |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Optional |

▲ **Time** 2:00 PM – 4:00 PM
Subject Planning & Review & Misc
Show Time As Busy

▲ **Time** 4:00 PM – 4:30 PM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy


| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Simon, Doug (OST) <doug.simon@dot.gov> | Required |

▲ **Time** 4:30 PM – 5:15 PM
Subject Discussion Time
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Rosen, Jeff (OST) <jeff.rosen@dot.gov> | Required |

|  | Time 6:00 PM – 6:30 PM | |
|---|---|-------------------|
| | Subject Wrap Up | |
| | Location Secretary's Conference Room | |
| | Show Time As Busy | |
| Attendees | Name <E-mail> | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |

Tuesday, June 12, 2018

| | |
|---|---------------------------------|
|  | Time 8:30 AM – 9:00 AM |
| | Subject Sr Staff Meeting |

Location Secretary's Conference Room
Recurrence Occurs every weekday effective 6/11/2018 until 6/15/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| | Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |

▲ **Time** 9:30 AM – 10:10 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Scovel, Calvin L <OIG> (b) (6) | Required |

| | |
|--|----------|
| Elliott, Skip (PHMSA) <howard.elliott@dot.gov> | Required |
| Behm, Mitchell <OIG> (b) (6) | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Batory, Ronald (FRA) <ronald.batory@dot.gov> | Required |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |
| Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov> | Required |
| Walker, Cheryl (FHWA) <cheryl.walker@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Buzby, Mark (MARAD) <mark.buzby@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov> | Required |
| Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| James, Charles (OST) <charles.james@dot.gov> | Required |
| King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |

| | |
|---|----------|
| Morgan, Owen (OST) <owen.morgan@dot.gov> | Required |
| Morris, Willis (OST) <willis.morris@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |
| Pearce, Drue (PHMSA) <drue.pearce@dot.gov> | Required |
| Ray, James (OST) <Jim.Ray@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Required |
| Baldwin, Kristen (OST) <kristen.baldwin@dot.gov> | Required |
| Callender, Duane (FHWA) <Duane.Callender@dot.gov> | Required |
| Danielson, Jack (NHTSA) <jack.danielson@dot.gov> | Required |
| Farley, Audrey (OST) <Audrey.Farley@dot.gov> | Required |
| Hurdle, Lana (OST) <Lana.Hurdle@dot.gov> | Required |
| Jefferson, Daphne (OST) <daphne.jefferson@dot.gov> | Required |
| Kaleta, Judy (OST) <Judy.Kaleta@dot.gov> | Required |
| Lefevre, Maria (OST) <maria.lefevre@dot.gov> | Required |
| McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov> | Required |
| Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov> | Required |
| Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov> | Required |
| Szabat, Joel (OST) <Joel.Szabat@dot.gov> | Required |
| Washington, Keith (OST) <Keith.Washington@dot.gov> | Required |
| Welbes, Matt (FTA) <Matt.Welbes@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |

| | |
|--|----------|
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Balzano, Richard (MARAD) <Richard.Balzano@dot.gov> | Required |
| Fulton, Finch (OST) <Finch.Fulton@dot.gov> | Optional |
| Garg, Arjun <arjun.garg@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |
| Sturges, Matt (FRA) <Matt.Sturges@dot.gov> | Required |
| Wolf, Ariel (OST) <ariel.wolf@dot.gov> | Required |
| Cote, Gregory (OST) <gregory.cote@dot.gov> | Required |
| Kania, Adriana (OST) <adriana.kania@dot.gov> | Optional |
| Hanson, Alan (OST) <Alan.Hanson@dot.gov> | Optional |
| Chavez, Richard (OST) <richard.chavez@dot.gov> | Required |
| Everett, Thomas (FHWA) <Thomas.Everett@dot.gov> | Required |

▲ **Time** 10:00 AM – 11:30 AM
Subject Planning & Review
Show Time As Busy

▲ **Time** 12:00 PM – 1:00 PM
Subject Int'l Council of Shopping Centers (ICSC) Keynote Luncheon
Location Intercontinental Wharf Hotel: Waterside Ballroom 1 - 2nd Floor: 801 Wharf St. SW., Washington, DC
Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov> | Required |

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> Required

▲ **Time** 1:40 PM – 2:00 PM
Subject IT Town Hall
Location DoT West Atrium
Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Wilkinson, James (OST) <james.wilkinson@dot.gov> | Required |

▲ **Time** 3:30 PM – 4:30 PM
Subject 2018 Congressional Summer Intern Lecture Series
Location Capitol Visitor Center (CVC) Auditorium
Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |
| Owen Morgan (OST) (owen.morgan@dot.gov) <owen.morgan@dot.gov> | Required |

▲ **Time** 5:00 PM – 6:00 PM
Subject desk time
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap up
Show Time As Busy

Wednesday, June 13, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Conference Room
Recurrence Occurs every weekday effective 6/11/2018 until 6/15/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| | Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |

▲ **Time** 9:30 AM – 12:00 PM
Subject Planning & Review
Show Time As Busy

▲ **Time** 12:30 PM – 1:40 PM
Subject AERO Club Keynote Luncheon
Location Capital Hilton Ballroom: 1001 16th St NW, Washington, DC 20036

Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 2:00 PM – 2:30 PM
Subject Senior Staff Meeting
Location Secretary's Conference Room. Will connect Laura
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |

▲ **Time** 2:30 PM – 5:00 PM
Subject Office work
Show Time As Busy

▲ **Time** 5:00 PM – 5:10 PM
Subject Call with Mayor Rahm Emanuel
Location Dial: (b) (6) - Mayor EA Desk to Connect Calls
Show Time As Busy
Categories Phone Calls
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Bedell, Anthony (OST) <anthony.bedell@dot.gov> | Required |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |

Thursday, June 14, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Sr Staff Meeting
Location Secretary's Conference Room
Recurrence Occurs every weekday effective 6/11/2018 until 6/15/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

| | |
|---|----------|
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |

| | | | |
|---|---------------------|--|-------------------|
| ▲ | Time | 9:45 AM – 10:15 AM | |
| | Subject | Meeting with CoS General Kelly | |
| | Location | WW122: General Kelly Office | |
| | Show Time As | Busy | |
| | Attendees | Name <E-mail> | Attendance |
| | | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |

| | | | |
|---|---------------------|---|-------------------|
| ▲ | Time | 11:15 AM – 11:30 AM | |
| | Subject | Drop In: Kentucky Leaders of Tomorrow Washington Youth Tour | |
| | Location | Oklahoma Room | |
| | Show Time As | Busy | |
| | Attendees | Name <E-mail> | Attendance |

| | |
|---|-----------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov> | Required |
| Wilkinson, James (OST) <james.wilkinson@dot.gov> | Required |
| Owen Morgan (OST) (owen.morgan@dot.gov) <owen.morgan@dot.gov> | Required |

▲ **Time** 12:30 PM – 1:05 PM

Subject Lunch with J.D. Vance - Author & Managing Partner, Rise of the Rest Seed Fund

Location Secretary's Conference Room

Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov> | Required |
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| Sturges, Matt (FRA) <Matt.Sturges@dot.gov> | Required |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov> | Required |
| Rosen, Jeff (OST) <jeff.rosen@dot.gov> | Optional |
| King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |


▲ **Time** 1:40 PM – 2:40 PM

Subject Meeting with POTUS/General Kelly/Steve Bradbury

Location Oval Office

Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |

| | | |
|---|--|-------------------|
|  | Time 5:00 PM – 5:30 PM | |
| | Subject Personnel Meeting | |
| | Location Secretary's Office | |
| | Show Time As Busy | |
| | Attendees | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Simon, Doug (OST) <doug.simon@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |

| | | |
|---|--|-------------------|
|  | Time 5:45 PM – 6:15 PM | |
| | Subject Fall 2018 NC Training Day Briefing | |
| | Location Secretary's Conference Room | |
| | Show Time As Busy | |
| | Attendees | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| | Flowers, Darien <Darien.Flowers@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |

Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> Required

Deputy Scheduler <DeputyScheduler@dot.gov> Required

| | | | |
|---|---------------------|---|-------------------|
| ▲ | Time | 6:15 PM – 6:45 PM | |
| | Subject | Wrap Up | |
| | Location | Secretary's Office | |
| | Show Time As | Busy | |
| | Attendees | Name <E-mail> | Attendance |
| | | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| | | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | | Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |

| | | | |
|---|---------------------|--|--|
| ▲ | Time | 7:30 PM – 8:15 PM | |
| | Subject | Cocktails: Hosted by Amb. Kawar (Jordan) | |
| | Location | Amb. Residence: (b) (6) | |
| | Show Time As | Busy | |

| | | | |
|---|----------------|---|--|
| ▲ | Time | 8:15 PM – 9:45 PM | |
| | Subject | Dinner Hosted by Ambassador Dina Kawar (Jordan) | |

Location Amb. Residence: (b) (6)

Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Wilkinson, James (OST) <james.wilkinson@dot.gov> | Required |

Friday, June 15, 2018

▲ **Time** 8:30 AM – 9:00 AM

Subject Sr Staff Meeting

Location Secretary's Conference Room

Recurrence Occurs every weekday effective 6/11/2018 until 6/15/2018 from 8:30 AM to 9:00 AM

Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| | McInerney, Marianne (OST) (marianne.mcinerney@dot.gov) <marianne.mcinerney@dot.gov> | Required |
| | Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |

Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov>

Optional

▲ **Time** 9:45 AM – 10:00 AM
Subject Opening Remarks FRA PTC Statutory Requirements for 2018
Information Symposium
Location Oklahoma Room - DoT Conference Center
Show Time As Busy
Categories Speech

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Smith, Geoff (OST) <geoff.smith@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 11:30 AM – 12:15 PM
Subject Pre-Brief National Space Council
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov> | Required |

▲ **Time** 1:30 PM – 2:00 PM
Subject Misc discussions
Show Time As Busy

Saturday, June 16, 2018

▲ **Time** 7:00 AM – 12:00 PM
Subject Office work
Recurrence Occurs every Saturday effective 6/2/2018 until 6/30/2018 from 7:00 AM to 12:00 PM
Show Time As Busy

▲ **Time** 3:00 PM – 4:00 PM

Subject office work
Show Time As Busy

Sunday, June 17, 2018

▲ **Time** All Day
Subject Father's Day
Location United States
Show Time As Free
Categories Holiday

Monday, June 18, 2018

▲ **Time** 7:15 AM – 9:45 AM
Subject Office work
Reminder 15 minutes
Show Time As Busy

▲ **Time** 11:30 AM – 2:00 PM
Subject POTUS/VPOTUS National Space Council Meeting
Location WH East Room
Show Time As Busy
Categories Important

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |

▲ **Time** 3:17 PM – 4:01 PM
Subject DCA/LGA
Show Time As Busy
Categories Travel

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |

▲ **Time** 4:30 PM – 5:00 PM
Subject office call
Location Deva to connect S1
Show Time As Busy
Categories Phone Calls

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Rosen, Jeff (OST) <jeff.rosen@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |

Tuesday, June 19, 2018

| | | |
|---------------------|---|-------------------|
| Time | 9:00 AM – 9:30 AM | |
| Subject | Forbes Women's Summit | |
| Location | Pier Sixty Chelsea Piers: 62 New York, NY 10011 | |
| Show Time As | Busy | |
| Categories | Speech | |
| Attendees | Name <E-mail> | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| | Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |

| | | |
|---------------------|--|-------------------|
| Time | 1:00 PM – 2:29 PM | |
| Subject | LGA/DCA | |
| Show Time As | Busy | |
| Categories | Travel | |
| Attendees | Name <E-mail> | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |

Siegrist, Ben (OST) <ben.siegrist@dot.gov>

Optional



Time 3:30 PM – 4:30 PM

Subject FAA Briefing on Compliance Management

Location Secretary's Conference Room

Show Time As Busy

Attendees **Name <E-mail>**

Attendance

SecretaryScheduler (OST)
<SecretaryScheduler@dot.gov>

Organizer

Burr, Geoff (OST) (geoff.burr@dot.gov)
<geoff.burr@dot.gov>

Required

Deputy Scheduler <DeputyScheduler@dot.gov>

Required

Domingo, Rick <AFS> <rick.domingo@faa.gov>

Required

Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov>

Required

Kan, Derek (OST) <derek.kan@dot.gov>

Required

McInerney, Marianne (OST)
<marianne.mcinerney@dot.gov>

Required

Owens, James (OST) <James.Owens@dot.gov>

Required

Sullivan, Adam (OST) <adam.sullivan@dot.gov>

Required

Trippe, Charles <AWA> <charles.trippe@faa.gov>

Required

Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov>

Required



Time 6:00 PM – 6:30 PM

Subject Wrap Up

Location Secretary's Conference Room

Show Time As Busy

Attendees **Name <E-mail>**

Attendance

SecretaryScheduler (OST)
<SecretaryScheduler@dot.gov>

Organizer

Deputy Scheduler <DeputyScheduler@dot.gov>

Required

Burr, Geoff (OST) <geoff.burr@dot.gov>

Required

| | |
|---|----------|
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Furman, Jon (OST) <jon.furman@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |

Wednesday, June 20, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/20/2018 until 6/22/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 11:00 AM
Subject Planning & Review
Recurrence Occurs every day effective 6/20/2018 until 6/22/2018 from 9:00 AM to 11:00 AM
Reminder 15 minutes
Show Time As Busy

▲ **Time** 11:00 AM – 11:30 AM
Subject Meeting with Carlos Brito - Anheuser-Busch Chief Executive Officer
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |

Bedell, Anthony (OST) <anthony.bedell@dot.gov> Required

Burr, Geoff (OST) (geoff.burr@dot.gov) Required
<geoff.burr@dot.gov>

▲ **Time** 12:00 PM – 1:00 PM
Subject Lunch with Andrew Tisch - Author, Journey's
Location Secretary's Office
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Virginia, Tiffany (OST) <Tiffany.Virginia@dot.gov> | Required |
| Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov> | Required |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |

▲ **Time** 1:00 PM – 4:00 PM
Subject Desk time
Show Time As Busy

▲ **Time** 4:00 PM – 4:45 PM
Subject Meeting with Josette Sheeran (President, Asia Society) & Amb. Chan Heng Chee (Fmr. Amb to Singapore)
Location Secretary's Office
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Szabat, Joel (OST) <Joel.Szabat@dot.gov> | Required |

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---------------|------------|
|---------------|------------|

| | |
|---|-----------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Furman, Jon (OST) <jon.furman@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Optional |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |

Thursday, June 21, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/20/2018 until 6/22/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 11:00 AM
Subject Planning & Review
Recurrence Occurs every day effective 6/20/2018 until 6/22/2018 from 9:00 AM to 11:00 AM
Reminder 15 minutes
Show Time As Busy

▲ **Time** 11:00 AM – 11:15 AM
Subject Meeting with Governor Mike Parson (MO)
Location WH EEOB 228
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |

▲ **Time** 11:55 AM – 12:55 PM
Subject Cabinet Meeting - NO Utility Time
Location WH Cabinet Room
Show Time As Busy
Categories Important

▲ **Time** 12:55 PM – 1:55 PM
Subject Lunch with Mercedes Schlapp
Location WH Navy Mess EDR
Show Time As Busy


▲ **Time** 3:30 PM – 4:15 PM
Subject Meeting with Nick Calio
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Edwards, Bailey <AWA> <Bailey.Edwards@faa.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Owens, James (OST) <James.Owens@dot.gov> | Required |

▲ **Time** 4:30 PM – 5:00 PM
Subject FTA Briefings
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |

| | |
|--|----------|
| Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Lund, Caryn M (OST) <caryn.moore.lund@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Newman, Philip (FTA) <philip.newman@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |
| Garg, Arjun (FTA) <arjun.garg@dot.gov> | Optional |
| Welbes, Matt (FTA) <Matt.Welbes@dot.gov> | Optional |

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|---|---|--|-----------|
|  | Time 5:00 PM – 5:15 PM | | |
| | Subject Briefing on Dear Colleagues Roll Out | | |
| | Location Secretary's Conference Room | | |
| | Show Time As Busy | | |
| | Attendees | Name <E-mail> | |
| | | Attendance | |
| | | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | | Garg, Arjun (FTA) <arjun.garg@dot.gov> | Required |
| | | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | | Lund, Caryn M (OST) <caryn.moore.lund@dot.gov> | Required |

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|---|----------|
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Newman, Philip (OST) <philip.newman@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Welbes, Matt (FTA) <Matt.Welbes@dot.gov> | Required |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Required |
| Steinmann, Richard (FTA) <Richard.Steinmann@dot.gov> | Optional |

▲ **Time** 5:45 PM – 5:50 PM

Subject Call with Alan Hanson

Location Dial Alan's cell: (b) (6)

Show Time As Busy

Categories Phone Calls

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| Furman, Jon (OST) (jon.furman@dot.gov) <jon.furman@dot.gov> | Required |

▲ **Time** 6:00 PM – 6:30 PM

Subject Wrap Up

Location Secretary's Conference Room

Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Furman, Jon (OST) <jon.furman@dot.gov> | Required |

| | |
|--|----------|
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |
| Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |

Friday, June 22, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/20/2018 until 6/22/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 10:00 AM
Subject staff, etc
Show Time As Busy

▲ **Time** 2:30 PM – 4:00 PM
Subject office time
Show Time As Busy

Saturday, June 23, 2018

▲ **Time** 2:00 PM – 5:30 PM
Subject Office work
Show Time As Busy

Sunday, June 24, 2018

▲ **Time** 12:00 AM – 12:30 AM
Subject
Show Time As Busy

▲ **Time** 7:00 AM – 11:00 AM
Subject Office Work
Show Time As Busy

Monday, June 25, 2018

▲ **Time** 9:00 AM – 10:20 AM
Subject LGA/BOS
Show Time As Busy
Categories Travel
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |

▲ **Time** 11:00 AM – 12:00 PM
Subject Groundbreaking Event for MBTA's Green Line Extension
Location Somerville, MA 02143
Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |

▲ **Time** 4:00 PM – 5:45 PM
Subject BOS/DCA
Show Time As Busy
Categories Travel
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Wilkinson, James (OST) <james.wilkinson@dot.gov> | Required |
| Siegrist, Ben <ben.siegrist@dot.gov> | Required |

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap-up
Show Time As Busy

Tuesday, June 26, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff

Recurrence Occurs every day effective 6/26/2018 until 6/29/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 10:00 AM
Subject Weekly Modal Administrator's Meeting
Location Lincoln Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Scovel, Calvin L <OIG> (b) (6) | Required |
| | Elliott, Skip (PHMSA) <howard.elliott@dot.gov> | Required |
| | Behm, Mitchell <OIG> (b) (6) | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| | Batory, Ronald (FRA) <ronald.batory@dot.gov> | Required |
| | Kramer, John (OST) <John.Kramer@dot.gov> | Required |
| | Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |
| | Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| | Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Buzby, Mark (MARAD) <mark.buzby@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Hendrickson, Brandye (FHWA) <Brandye.Hendrickson@dot.gov> | Required |
| | Hildebrand, Vicki (OST) <victoria.hildebrand@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | James, Charles (OST) <charles.james@dot.gov> | Required |

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|---|----------|
| King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| Knouse, Ruth (OST) <ruth.knouse@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |
| Morgan, Owen (OST) <owen.morgan@dot.gov> | Required |
| Morris, Willis (OST) <willis.morris@dot.gov> | Required |
| Nelson, Keith (OST) <keith.nelson@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |
| Pearce, Drue (PHMSA) <drue.pearce@dot.gov> | Required |
| Ray, James (OST) <Jim.Ray@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |
| Williams, Jane (FTA) <k.jane.williams@dot.gov> | Required |
| Baldwin, Kristen (OST) <kristen.baldwin@dot.gov> | Required |
| Callender, Duane (FHWA) <Duane.Callender@dot.gov> | Required |
| Danielson, Jack (NHTSA) <jack.danielson@dot.gov> | Required |
| Farley, Audrey (OST) <Audrey.Farley@dot.gov> | Required |
| Hurdle, Lana (OST) <Lana.Hurdle@dot.gov> | Required |
| Jefferson, Daphne (OST) <daphne.jefferson@dot.gov> | Required |
| Kaleta, Judy (OST) <Judy.Kaleta@dot.gov> | Required |
| Lefevre, Maria (OST) <maria.lefevre@dot.gov> | Required |
| McMillan, Howard (PHMSA) <howard.mcmillan@dot.gov> | Required |
| Middlebrook, Craig (SLS) <Craig.Middlebrook@dot.gov> | Required |

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|--|----------|
| Nissenbaum, Paul (FRA) <paul.nissenbaum@dot.gov> | Required |
| Szabat, Joel (OST) <Joel.Szabat@dot.gov> | Required |
| Washington, Keith (OST) <Keith.Washington@dot.gov> | Required |
| Welbes, Matt (FTA) <Matt.Welbes@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Balzano, Richard (MARAD) <Richard.Balzano@dot.gov> | Required |
| Gautreaux, Cathy F. (FMCSA) <cathy.gautreaux@dot.gov> | Required |
| Fulton, Finch (OST) <Finch.Fulton@dot.gov> | Optional |
| Garg, Arjun (FTA) <arjun.garg@dot.gov> | Optional |
| Walker, Cheryl (FHWA) <cheryl.walker@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Optional |
| Sturges, Matt (FRA) <Matt.Sturges@dot.gov> | Required |
| Amereihn, Tina <AWA> <tina.amereihn@faa.gov> | Optional |
| Wolf, Ariel (OST) <ariel.wolf@dot.gov> | Required |
| Cote, Gregory (OST) <gregory.cote@dot.gov> | Required |
| Kania, Adriana (OST) <adriana.kania@dot.gov> | Optional |
| Hanson, Alan (OST) <Alan.Hanson@dot.gov> | Optional |
| Chavez, Richard (OST) <richard.chavez@dot.gov> | Required |
| Everett, Thomas (FHWA) <Thomas.Everett@dot.gov> | Required |



Time 10:30 AM – 11:00 AM
Subject Meeting with Fred Smith, SAFE Energy Security Leadership Council

Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) (geoff.burr@dot.gov) <geoff.burr@dot.gov> | Required |
| | King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |

▲ **Time** 1:00 PM – 2:00 PM
Subject desk time
Show Time As Busy

▲ **Time** 4:00 PM – 6:00 PM
Subject office matters
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| | Furman, Jon (OST) <jon.furman@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| | Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |

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|--|----------|
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |

▲ **Time** 7:00 PM – 7:45 PM
Subject Charles Krauthammer Visitation
Location (b) (6)
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |

▲ **Time** 8:00 PM – 9:40 PM
Subject Dinner: hosted by the Ambassador of Italy for visit of Senator Elisabetta Casellati - President of the Senate of the Republic of Italy
Location Italian Ambassador's Residence
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov> | Required |

Wednesday, June 27, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/26/2018 until 6/29/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:00 AM – 10:00 AM
Subject Staff
Show Time As Busy

▲ **Time** 10:00 AM – 10:30 AM
Subject FMCSA Briefing
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|----------------------------|-------------------|
|------------------|----------------------------|-------------------|

| | |
|--|-----------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Deck, Wiley (FMCSA) <wiley.deck@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Lund, Caryn M (OST) <caryn.moore.lund@dot.gov> | Required |
| Martinez, Raymond P. (FMCSA) <Raymond.Martinez@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Mullen, Jim (FMCSA) <jim.mullen@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |

| | | |
|---------------------|---|-------------------|
| Time | 10:45 AM – 11:15 AM | |
| Subject | Briefing for Congressional Western Caucus Member Only Luncheon & Speaker Series | |
| Location | Secretary's Conference Room | |
| Show Time As | Busy | |
| Attendees | Name <E-mail> | Attendance |
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| | laura.genero@dot.ogv <laura.genero@dot.ogv> | Required |
| | McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| | McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |

Sullivan, Adam (OST) <adam.sullivan@dot.gov> Required

▲ **Time** 11:15 AM – 11:30 AM
Subject Trips Briefing
Location Secretary's Office
Show Time As Busy
Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |

▲ **Time** 12:00 PM – 1:00 PM
Subject Congressional Western Caucus Luncheon & Speaker Series
Location 2247 RHOB
Show Time As Busy
Categories Speech
Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 2:30 PM – 3:30 PM
Subject Weekly Standard Interview
Location Secretary's Office
Show Time As Busy
Categories Media
Attendees

| Name <E-mail> | Attendance |
|---------------|------------|
|---------------|------------|

SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> Organizer

McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> Required

▲ **Time** 4:00 PM – 4:30 PM
Subject Meeting with Ed Bastian, CEO Delta Airlines
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Bailey, Megan <AWA> <megan.bailey@faa.gov> | Required |
| Elwell, Daniel <AWA> <Daniel.Elwell@faa.gov> | Required |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Owens, James (OST) <James.Owens@dot.gov> | Required |

▲ **Time** 4:30 PM – 6:00 PM
Subject desk time
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap Up
Location Secretary's Conference Room
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Deputy Scheduler <DeputyScheduler@dot.gov> | Required |
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Furman, Jon (OST) <jon.furman@dot.gov> | Required |

| | |
|--|----------|
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |
| Bradbury, Steven (OST) <Steven.Bradbury@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Baker, Carrie L (OST) <Carrie.L.Baker@dot.gov> | Required |
| Kramer, John (OST) <John.Kramer@dot.gov> | Required |

Thursday, June 28, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/26/2018 until 6/29/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 9:30 AM – 10:00 AM
Subject Call Alan Hanson
Location Dial: (b) (6) , Alan's cell
Show Time As Busy
Categories Phone Calls

▲ **Time** 10:30 AM – 11:15 AM
Subject Scheduling
Location Secretary's Office
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Basile, Gabrielle (OST) <gabrielle.basile@dot.gov> | Required |
| | Edwards, Sara (OST) <sara.edwards@dot.gov> | Required |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Furman, Jon (OST) <jon.furman@dot.gov> | Required |

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|--|----------|
| Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| Lund, Caryn M (OST) <caryn.moore.lund@dot.gov> | Required |
| Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |

▲ **Time** 11:30 AM – 12:00 PM
Subject Personnel Meeting
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Burr, Geoff (OST) <geoff.burr@dot.gov> | Required |
| | Kan, Derek (OST) <derek.kan@dot.gov> | Required |
| | Simon, Doug (OST) <doug.simon@dot.gov> | Required |

▲ **Time** 12:30 PM – 1:30 PM
Subject Lunch with Kim Sajet, National Portrait Gallery Director
Location Secretary's Office
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| | Siegrist, Ben (OST) <ben.siegrist@dot.gov> | Required |
| | Tucker, Deva (OST) <Deva.Tucker@dot.gov> | Required |
| | Guynn, Michelle (OST) <Michelle.D.Guynn@dot.gov> | Required |

▲ **Time** 1:30 PM – 3:30 PM
Subject Desk time
Show Time As Busy

▲ **Time** 3:30 PM – 4:00 PM
Subject Meeting with Jim Lentz - CEO, Toyota US
Location Secretary's Conference Room
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|--|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | King, Heidi (NHTSA) <heidi.king@dot.gov> | Required |
| | Owens, James (OST) <James.Owens@dot.gov> | Required |

▲ **Time** 4:15 PM – 4:45 PM
Subject Meeting with Angie Tang - (b) (6) (Angie Cell)
Location Secretary's office
Show Time As Busy

▲ **Time** 6:00 PM – 6:30 PM
Subject Wrap up
Show Time As Busy

Friday, June 29, 2018

▲ **Time** 8:30 AM – 9:00 AM
Subject Senior Staff
Recurrence Occurs every day effective 6/26/2018 until 6/29/2018 from 8:30 AM to 9:00 AM
Show Time As Busy

▲ **Time** 10:10 AM – 11:54 AM
Subject DCA/ATL
Show Time As Busy
Categories Travel

| Attendees | Name <E-mail> | Attendance |
|------------------|---|-------------------|
| | SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| | Furman, Jon (OST) <jon.furman@dot.gov> | Required |
| | Siegrist, Ben <ben.siegrist@dot.gov> | Required |
| | Smith, Geoff (OST) (geoff.smith@dot.gov) <geoff.smith@dot.gov> | Required |

▲ **Time** 12:10 PM – 1:05 PM
Subject ATL/INFRA Event
Show Time As Busy

| Attendees | Name <E-mail> | Attendance |
|------------------|----------------------------|-------------------|
|------------------|----------------------------|-------------------|

SecretaryScheduler (OST) Organizer
<SecretaryScheduler@dot.gov>

Smith, Geoff (OST) <geoff.smith@dot.gov> Required

▲ **Time** 1:10 PM – 2:00 PM
Subject SR 400 Express Lanes Ceremony (INFRA)
Location Tent along SR-400, 115 Bluegrass Valley Parkway, Alpharetta, GA 30005
Show Time As Busy
Categories Speech

Attendees

| Name <E-mail> | Attendance |
|---|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Inman, Todd (OST) <todd.inman@dot.gov> | Required |
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |
| Sullivan, Adam (OST) <adam.sullivan@dot.gov> | Required |
| Smith, Geoff (OST) <geoff.smith@dot.gov> | Required |
| McInerney, Marianne (OST) <marianne.mcinerney@dot.gov> | Required |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Required |

▲ **Time** 2:30 PM – 3:30 PM
Subject Roundtable
Location Greater North Fulton Chamber of Commerce & North Fulton CID, 11605 Haynes Bridge Rd Suite 100, Alpharetta, GA 30009
Show Time As Busy

Attendees

| Name <E-mail> | Attendance |
|--|------------|
| SecretaryScheduler (OST) <SecretaryScheduler@dot.gov> | Organizer |
| Somerville, Tamara (OST) <Tamara.Somerville@dot.gov> | Optional |
| McMaster, Sean (OST) <sean.mcmaster@dot.gov> | Required |
| Graham, Douglas (OST) <douglas.graham@dot.gov> | Optional |
| Genero, Laura (OST) <Laura.Genero@dot.gov> | Required |

Carrothers, Matt (OST) <Matt.Carrothers@dot.gov> Optional
Inman, Todd (OST) <todd.inman@dot.gov> Required
Smith, Geoff (OST) <geoff.smith@dot.gov> Required

▲ **Time** 4:00 PM – 6:00 PM
Subject office work
Show Time As Busy

Saturday, June 30, 2018

▲ **Time** All Day
Subject (b) (6)
Location (b) (6)
Show Time As Free

▲ **Time** 7:00 AM – 12:00 PM
Subject Office work
Recurrence Occurs every Saturday effective 6/2/2018 until 6/30/2018 from 7:00 AM to 12:00 PM
Show Time As Busy
